# **BIDDING DOCUMENT**

# FRAMEWORK CONTRACT

PROCUREMENT OF FRAME WORK TENDER OF DIALYSIS ITEMS FOR THE YEAR 2022-23. FOR THQ HOSPITAL MIAN CHANNU

#### FRAMEWORK CONTRACT TENDER NOTICE

#### TEHSIL HEADQUARTER HOSPITL MIAN CHANNU (FOR THE YEAR 2022-23) PROCUREMENT OF FRAME WORK TENDER OF DIALYSIS ITEMS FOR THE YEAR 2022-23.

The Medical Superintendent THQ Hospital Mian Channu invites sealed bids from interested firms/agencies of repute with financially sound background involved in running institutional Pharmacy business/Chain of Pharmacies/Distributors/Wholesaler having a valid Retail drug sale license for supply of drugs/medicines/surgical Disposables, registered with sales tax & income tax department for contract of Dialysis Items for the year 2022-23.Non-prequalified firms will be considered only if no prequalified firm participates in the bidding process.

Interested bidders may get the bidding documents from the office of the Procurement Officer of this Hospital on submission of written application on their letter head along with payment of **<u>non-refundable fee of Rs. 1,000/-</u>** (one thousand only) during working hours soon after publication of this framework tender as per following notified schedule.

Tender No.	Description of Items	Estimated Value	Bid Security (2% of the Estimated Value)	Date & Time of Submission of tender/bid (Last date of submission of tender)	Date & time of opening of Tender / Bid
17/2022	PROCUREMENT OF FRAME WORK TENDER OF DIALYSIS ITEMS FOR THE YEAR 2022-23.	6. 2 million	124,000/-RS	10.06.2023 till 11:00AM	10.06.2023 till 11:30AM

#### Place of Submission of Bid:

#### Office of the Procurement Officer, THQ Hospital, Mian Channu

- 1. Copy of Bidding Documents can also be obtained for information at <u>www.ppra.punjab.gov.pk</u>.
- 2. Bidding shall be conducted through Open Competitive Bidding (Single Stage-Two Envelope) procedures specified in the Punjab Procurement Rules PPRA 2014 (amended to date), and is open to all eligible bidders as defined in the bidding document.
- 3. Bidding Documents must be accompanied by a Bid Security valid for 120 days in the form of CDR, Pay Order, Demand Draft, from a Scheduled Bank of Pakistan.
- 4. Bids which are incomplete, un-sealed, un-satisfied and un-stamped or not in accordance with the specified rules/mode will not be considered.
- 5. The bidders are requested to give their best and final prices as no negotiations are expected as per PPRA Rules.
- 6. Taxes will be deducted as per applicable government rules.
- 7. The detail terms & conditions may be seen in the bidding documents on PPRA Website <u>www.ppra.punjab.com.pk</u>.
- 8. Last date of tender sale is **10.06.2023 till 10:30 AM.**
- 9. All the Procuring Process shall be governed by Punjab Procurement Rules 2014 (Amended up to date).

#### THE MEDICAL SUPERINTENDENT THQ HOSPITAL MIAN CHANNU GOVERNMENT OF THE PUNJAB Tel: 0652660942

# PART 1 INSTRUCTION TO BIDDERS

INTRODUCTION		STRUCTION TO BIDDERS
1. Source of Funds	1.1	The Procuring Agency named in the bid Data Sheet has received budget from the Government of Punjab. The procuring agency intends to apply a portion of the proceeds of this budget to eligible payments under the contract for which this invitation for bids is issued.
2. Eligible Bidders	2.1	This invitation for bids is open to all supplies, except as provided hereinafter.
	2.2	Bidders should not be associated, or even have been associated with a firm or any of its affiliates which have been engaged by the procuring agency to provide consulting services for the preparation of the design, specifications and other documents to be used for the procurement of the goods to be purchased under this invitation for bids.
	2.3	Government-owned enterprises may participate only if they are legally and financially autonomous, if they operate under commercial law and if they are not a dependent agency of the Government.
	2.4	Bidders shall not be under a declaration of blacklisting by any Government department or Punjab Procuring Regulatory Authority (PPRA). For which an undertaking will be submitted along with bid by the bidders.
3. Eligible Goods & Services	3.1	All goods and related services to be supplied under the contract shall have their origin in eligible source countries, defined in the Bid Data Sheet (BDS), and all expenditures made under the contract will be limited to such goods and services.
	3.2	For purpose of this clause, "Origin" means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.
	3.3	The origin of goods and services is distinct from nationality of the bidders.
4. Cost of Bidding	4.1	The bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring Agency named in the Bid Data Sheet, hereinafter referred to as "The Purchaser" will in no

case be responsible or liable for those costs, regardless of the conduct or
outcome of the bidding process.

# **BIDDING DOCUMENTS**

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5. Content of	5.1	The goods required, bidding procedures and contract terms are
Bidding		prescribed in the bidding documents. In addition to the invitation
Documents		for bids, the bidding documents include:
	,	Instruction To Bidders (ITB)
	,	Bid Data Sheet
	c)	Schedule of Requirements
	d)	Technical Specifications
	e)	Bid Submission Form
	f)	Manufacturer's Authorization Form
	g)	Price Schedule
		Contract Form
	i)	Performance Security Form
	,	General Conditions of Contract (GCC)
		Special Conditions of Contract (SCC)
	Ny Ny	
	5.2	The bidder expected to examine all instructions, forms, terms and
		specifications in the bidding documents. Failure to furnish all
		information required by the bidding documents or to submit a bid
		not substantially responsive to the bidding documents in every
		respect will be at the Bidder's risk and may result in the rejection
		of its bid
6. Clarification of	6.1	A prospective bidder requiring any clarification of the bidding
Bidding	0.1	documents may notify the purchaser in writing or by email at the
Documents		Purchaser's address indicated in ITB Clause 19.1.
Documents		The purchaser will respond in writing to any request for
		clarification of the bidding documents which it receives no later
		than three (3) days prior to the deadline for the submission of
		bids prescribed in the Bid Data Sheet. Written copies of the
		Purchaser's response (including an explanation of the query but
		without identifying the source of inquiry) will be sent to all
		prospective bidders that have received the bidding documents.
7. Amendment of	7.1	At any time prior to the deadline for submission of bids, the
Bidding		Purchaser for any reason, whether at its initiative or in response
Documents		to a clarification requested by a prospective bidder, may modify
		the bidding documents by amendment.
	7.2	All prospective bidders that have received the bidding desuments
	1.2	All prospective bidders that have received the bidding documents
		will be notified of the amendment in writing or by email, and will
		be bidding on them
		To and a to all an an all a bidd and the second s
	7.3	In order to allow prospective bidders reasonable time in which to
		take the amendment into account in preparing their bids, the
		Purchaser, at its discretion, may extend the deadline for the
		submission of bids.

# **PREPARATION OF BIDS**

8. Language of Bid	8.1	The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Purchaser shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in same language.
9. Documents Comprising The Bid	9.1	The bid prepared by the Bidder shall comprise the following components:
Dia	b) c)	A bid form and a price schedule completed in accordance with ITB clauses 10, 11 and 12; Documentary evidence established in accordance with ITB clause 13 that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted; Documentary evidence established in accordance with ITB clause 14 that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the bidding documents; and Bid security furnished in accordance with ITB clause 15.
10. Bid Form	10.1	The bidder shall complete the bid form and appropriate price schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, and their country of origin, quantity and prices.
11. Bid Prices	11.1	The bidder shall indicate on the appropriate price schedule the unit prices (where applicable) and total bid price of the goods it proposes to supply under the contract.
	11.2	Prices indicated on the Price Schedule shall be <b>Delivered Duty</b> <b>Paid (DDP) prices.</b>
	11.3	The bidder's separation of price components in accordance with ITB clause 11.2 above will be solely for the purpose of facilitating the comparison of bids by the Purchaser and will not in any way limit the Purchaser's right to contract on any of the terms offered.
	11.4	Prices quoted by the bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A bid submitted with and <b>adjustable price quotation</b> will be treated as non-responsive and will be rejected, pursuant to ITB clause 24.
12. Bid Currencies	12.1	Prices shall be quoted in <b>Pak Rupees</b> unless otherwise specified in the Bid Data Sheet.
13. Documents Establishing Bidder's Eligibility and	13.1	Pursuant to ITB clause 9, the bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.
Qualification	13.2	The documentary evidence of the Bidder's eligibility to bid shall establish to the Purchaser's satisfaction that the bidder, at the time of submission of its bid, is eligible as defined under ITB clause 2.
	13.3	The documentary evidence of the bidder's qualifications to perform the contract if its bid is accepted shall establish to the Purchaser's satisfaction:
	a)	That, in the case of a bidder offering to supply goods under the contract which the bidder did not manufacture or otherwise

		c)	produce, the bidder has been duly authorized by the goods manufacturer or producer to supply the goods in Pakistan; That the bidder has the financial, technical and production capability necessary to perform the contract; That, in the case of bidder not doing business within Pakistan, the bidder is or will be (if awarded the contract) represented by an Agent in that country equipped, and able to carry out the supplier's maintenance, repair and spare parts-stocking obligations prescribed in the conditions of contract and/or Technical specifications; and That the bidder meets the qualification criteria listed in the Bid Data Sheet.
14.	Documents Establishing Goods Eligibility and Conformity to	14.1	Pursuant to ITB clause 9, the bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the bidder proposes to supply under the contract.
	Bidding Documents	14.2	The documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule of the country of origin of the goods and services offered which shall be confirmed by a <b>certificate of origin</b> issued at the time of shipment.
		14.3	The documentary evidence of conformity of the goods and services to bidding documents may be in the form of literature, drawing and data and shall consist of:
		b)	A detailed description of the essential technical and performance characteristics of the goods; A list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period to be specified in the Bid Data Sheet, following commencement of the use of the goods by the Purchaser; and An item-by-item commentary on the Purchaser's Technical Specifications demonstrating <b>substantial responsiveness</b> of the goods and services to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.
		14.4	For purposes of the commentary to be furnished pursuant to ITB clause 14.3 (c) above, the bidder shall note that standards for workmanship, material and equipment, as well as references to designated in the Technical Specifications.
15.	Bid Security	15.1	Pursuant to ITB clause 9, the bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet.
		15.2	The bid security is required to protect the Purchaser against the risk of bidder's conduct which would warrant the security's forfeiture, pursuant to ITB clause 15.7.
		15.3	The bid security shall be in Pak Rupees and shall be in one of the following forms:
		(b) bid.	Bank Call Deposit (CDR), Demand Draft (DD), Pay Order (PO) or Banker's cheque valid for thirty (30) days beyond the validity of
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	15.4	Any bid not secured in accordance with ITB clauses 15.1 and 15.3 will be rejected by the Purchaser as non-responsive, pursuant to ITB clause 24.
	15.5	Unsuccessful bidder bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Purchaser pursuant to ITB clause 16.
	15.6	The successful bidder' bid security will be discharged upon the bidder signing the contract, pursuant to ITB clauses 32 and furnishing the performance security, pursuant to ITB clause 33.
		The bid security may be forfeited: If a bidder withdraws its bid during the period of bid validity specified by the bidder on the Bid Form; or In the case of a successful bidder, if the bidder fails: To sign the contract in accordance with ITB clause 32;
	()	Or
 	(ii)	To furnish performance security in accordance with ITB clause 33.
Period of Validity of Bids	16.1	Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the purchaser, pursuant to ITB clause 19. A bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.
	16.2	In exceptional circumstances, the purchaser may solicit the bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by email). The bid security provided under ITB clause 15 shall also be suitably extended. A bidder may refuse the request without forfeiting its bid security. A bidder granting the request will not be required nor permitted to modify its bid, except as provided in ITB clause 16.3.
	16.3	In the case of fixed price contracts, if the award is delayed by a period exceeding Sixty (60) days beyond the expiry of the initial bid validity, the contract price will be adjusted by a factor specified in the request for extension.
Format & Signing of Bid	17.1	The bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID" as appropriate. In the event of any discrepancy between them, the original shall govern.
	17.2	The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. All pages of the bid, except for unamend printed literature, shall be initiated by the person or persons signing the bid.
	17.3	Any interlineation, erasures or overwriting shall be valid only of they are initialled by the person or persons singing the bid.
	17.4	The bidder shall furnish information as described in the form of bid on commissions or gratuities, if they paid or to be paid to agents relating to this bid, and to contract execution if the bidder is awarded the contract.

# SUBMISSION OF BIDS

18.	Sealing & Marking of	18.1	The bidder shall seal the original named as technical bid and financial bid. The envelopes shall then be sealed in an outer
	Bid		envelope.
		-	The inner and outer envelopes shall: Be addressed to the purchaser at the address given in the Bid Data Sheet; and Bear the title of procurement activity indicated in the Bid Data Sheet, the Invitation For Bid (IFB) title and number indicated in the Bid Data Sheet, and a statement: "DO NOT OPEN BEFORE", to be completed with the time and the date specified in the Bid Data Sheet, pursuant to ITB clause 2.2.
		18.3	The inner envelopes shall also indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared "late".
		18.4	If the outer envelope is not sealed and marked as required by ITB clause 18.2, the purchaser will assume no responsibility for the bid's misplacement or premature opening.
19.	Deadline for Submission of Bids	19.1	Bids must be received by the purchaser at the address specified under ITB clause 18.2 no later than the time and date specified in the Bid Data Sheet.
		19.2	The purchaser may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB clause 7, in which case all rights and obligations of the purchaser and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
20.	Late Bids	20.1	Any bid received by the purchaser after the deadline for submission of bids prescribed by the purchaser pursuant to ITB clause 19 will be rejected and returned unopened to the bidder.
21.	Modification & Withdrawal of Bids	21.1	The bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substantiation or withdrawal of the bids is received by the purchaser prior to the deadline prescribed for submission of bids.
		21.2	The bidder's modification or withdrawal notice shall be prepared sealed, marked and dispatched in accordance with the provisions of ITB clause 18. A withdrawal notice may also be sent by email, but followed by a signed confirmation copy, postmarked not later than the deadline for submission of bids.
		21.3	No bid may be modified after the deadline for submission of bids.
		21.4	No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the bidder on the Bid Form. Withdrawal of a bid during this interval may result in the bidder's forfeiture of its bid security, pursuant to the ITB clause 15.7.

# **OPENING AND EVALUATION OF BIDS**

22.	Opening of Bids by The Purchaser	22.1	The purchaser will open all bids in the presence of bidder's representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidder representatives who are present shall sign an attendance sheet evidencing their presence.
		22.2	The bidders' names, bid modifications or withdrawals, bid prices, discounts and the presence or absence of requisite bid security and such other details as the purchaser, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the bidder pursuant to ITB clause 20.
		22.3	Bids (and modifications sent pursuant to ITB clause 21.2) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawal bids will be returned unopened to the bidders.
		22.4	The purchaser will prepare minutes of the bid opening.
23.	Clarification of Bids	23.1	During evaluation of the bids, the purchaser may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered or permitted.
24.	Preliminary Examination	24.1	The purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are generally in order.
		24.2	Arithmetical errors will rectified on the following basis. If there is discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of the errors, its bid will be rejected and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount is words will prevail.
		24.3	The purchaser may waive any minor informally. Nonconformity or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.
		24.4	Prior to the detailed evaluation, pursuant to ITB clause 25, the purchaser will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from or objections or reservation to critical provisions such as those concerning <b>Bid Security</b> (ITB Clause 15), <b>Applicable Law</b> (GCC Clause 30) and <b>Taxes and Duties</b> (GCC Clause 32) will be deemed to be a material deviation. The purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

		24.5	If a bid is not substantially responsive, it will be rejected by the purchaser and may not subsequently be made responsive by the bidder by correction of the nonconformity.
25.	Qualification & Evaluation of Bids	25.1	In the absence of <b>Prequalification</b> , the purchaser will determine to its satisfaction whether the bidder is qualified to perform the contract satisfactory, in accordance with the criteria listed in ITB clause 13.3.
		25.2	The determination will take into account the bidder's financial, technical and production capabilities. It will be based upon an examination of the documentary evidence of the bidder's qualifications submitted by the bidder, pursuant to ITB clause 13.3, as well as such other information as the purchaser deems necessary and appropriate.
		25.3	The purchaser will <b>Technically Evaluate</b> and compare the bids which have been determined to be substantially responsive, pursuant to ITB clause 24, as per Technical Specifications required.
		25.4	The purchaser's <b>Financial Evaluation</b> of a bid will be on delivered duty paid (DDP) price inclusive of prevailing taxes and duties.
26.	Contacting The Purchaser	26.1	Subject to ITB clause 23, no bidder shall contact the purchaser on any matter relating to its bid, from the time of the bid opening to the time evaluation report is made public i.e. 10 days before the contract is awarded. If the bidder wishes to bring additional information or has grievance to the notice of the purchaser, it should do so in writing.
		26.2	Any effect by a bidder to influence the purchaser during bid evaluation, or bid comparison may result in the rejection of the bidder's bid.

# **AWARD OF CONTRACT**

27.	Award Criteria	27.1	Subject to ITB clause 30, the purchaser will award the contract to the successful bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the bidder is determined to be qualified to perform the contract satisfactorily.
28.	Purchaser's Right to Vary Quantities at Time of Award	28.1	The purchaser reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the Bid Data Sheet, the quantity of goods and services originally specified in the schedule of requirements without any change in unit price or other terms and conditions.
29.	Purchaser's Right to Accept or Reject All Bids	29.1	The purchaser reserves the right to accept or reject all bids, and to annual the bidding process at any time prior to contract award, without thereby incurring any liability to the bidder or bidders or any obligation to inform the bidder or bidders of the grounds for the purchaser's action.
30.	Notification of Award	30.1	Prior to the expiration of the period of bid validity, the purchaser will notify the successful bidder in writing by registered letter or by email, to be confirmed in writing by registered letter, that its bid has been accepted.

		30.2	The notification of award will constitute the information of the contract.
		30.3	Upon the successful bidder's furnishing of the performance security pursuant ITB clause 33, the purchaser will promptly notify each unsuccessful bidder and will discharge its bid security,
31.	Signing of Contract	31.1	pursuant to ITB clause 15. At the same time as the purchaser notifies the successful bidder that its bid has been accepted, the purchaser will send the bidder the contract form provided in the bidding documents, incorporating all agreements between the parties.
		31.2	Within Seven (07) days of receipt of the contract form, the successful bidder shall sign and date the contract and return it to the purchaser.
32.	Performance Security	32.1	Within Fourteen (14) days of the receipt of notification of award from the purchaser, the successful bidder shall furnish the performance security in accordance with the conditions of contract, in the performance security form provided in the bidding documents, or in another form acceptable to the purchaser.
		32.2	Failure of the successful bidder to comply with the requirement of ITB clause 32 or ITB clause 33.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the purchaser may make the award to the next lowest evaluated bidder or call for new bids.
33.	Corrupt or Fraudulent Practices	33.1	The procuring agency requires that bidders, supplies and contractors observe the highest standard of ethics during the procurement and execution of contracts. For the purposes of this provision, the terms set forth below are defined as follows:
		(i) (ii)	"Corrupt Practice" means the offering, giving, receiving or soliciting anything of value to influence the action of a public official in the procurement process or in contract execution; and "Fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract
		(iii)	to the detriment of the Procuring Agency. "Collusive Practice" is an arrangement among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels for any wrongful gains, and to deprive the procuring agency of the benefits of free and open competition; (b) The procuring agency will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in questions;
			(c) The procuring agency will sanction a firm, in accordance with prevailing blacklisting procedures under Punjab Procurement Rules 2014, if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing, Bank-Financed contract.
		33.2	Furthermore, bidders shall be aware of the provision stated in sub-clause 5.4 and sub-clause 24.1 of the General conditions of contract.

34.	Warranty	34.1	A log book for the equipment shall be maintained by the supplier service engineer in consultation with the end user department. This will include the name of the equipment, down time, preventive maintenance schedule, replacement of parts, down time etc.	
		34.2	The warranty will start from the date of acceptance of equipment (properly installed, as per contracted specifications and handing over of related documents mentioned in GCC and will last for its warranty period at 95% uptime.	
		34.3	The maintenance will be the responsibility of the manufacturer / their agent. An annual optimal uptime of 95% is considered as acceptable level of performance.	
		34.4	Software and hardware up gradation of the computing system should be carried out as available during warranty period as recommended by the manufacturer.	
		34.5	Manufacturer / Supplier shall be responsible for rectifying with all possible speed at their own expense any defect or fault in the system which may develop at any time during installation, commissioning period.	
		34.6	Manufacturer will guarantee the availability of spare parts and accessories for the system for Ten (10) years.	
		34.7	Uptime shall be define as the time available to the user for doing procedure/data acquisition and processing during working hours throughout the year except holidays (from 9:00am to 5:00pm).	
		34.8	Manufacturer/supplier shall check system performance during and after every 4-month. An "Optimal Percentage" will be calculated by dividing "System in Service" hours by hours available, both measured on the basis of working hours as detailed above.	
		34.9	If the uptime percentage for the measurement period (04-months) shall fall short of 95% the following formula will be applied to determine additional days in the warranty/service contract period.	
		,	100% - 95%No Penalty95% - 90%The warranty period will be extended by 2.0 time the number of days as extra down time.	
		c)	90% - 80% The warranty period will be extended by 3.0 time the number of days as extra down time	
		d)	Below 80% The warranty period will be extended by 4.0 times the number of days as extra down time.	
		34.10	Down time is defined as the failure in the equipment operation to acquire or process the data or procedure, resulting in inability to carry out the required procedure properly.	
		34.11	The firm will be bound to make arrangements for availability of qualified technical staff in hospital/site for prompt execution/coordination of after sale services.	

34.12	Down time will start when the end user / staff In-Charge notifies the designated service facility verbally or in writing to qualified technical staff of the firm stationed in the hospital.
34.13	Down time will end once the repairs have been affected and the system is again available for clinical use.
34.14	The firm will provide the recommended preventive maintenance schedule of each of the equipment at the time of delivery.
34.15	The firm will bound to execute the installation/maintenance according to the installation/service protocol and will replace the components/kits recommended by the manufacturers for installation and periodic preventive maintenance.
34.16	The scheduled preventive maintenance shall be in accordance with service protocol recommended/advised by the manufacturer.
34.17	Remote service via modem shall be preferred if provided by the manufacturer to pick-up early faults at no cost to the hospital.

# PART-I SECTION-II. BID DATA SHEET

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instruction to Bidders (ITB) Part-I. Whenever, there is a conflict the provisions herein shall prevail over those in ITB.

ITB 1.1	Name of Procuring Agency: THQ Hospital, Mian Channu.		
	PROCUREMENT OF FRAME WORK TENDER OF DIALYSIS ITEMS		
	FOR THE YEAR 2022-23.		
ITB 4.1	Name of Purchaser: Procuring Agency		
	Medical Superintendent THQ HOSPITAL, Mian Channu.		
ITB 6.1	For clarification purposes, the Employer's address is:		
	G.T Road, Office of The Medical Superintendent THQ Hospital, Mian Channu.		
	Requests for clarification shall be received by the Employer no later than.		
	10-06-2023 till 11:00 AM		
ITB 8.1	Language of the bid-English		

# **BID PRICE AND CURRENCY**

The price quoted shall be Delivered Duty Paid at the following locations in			
accordance with the schedule of requirements including the delivery charges:			
Mian Channu city, District Khanewal (Punjab).			
ITB 12.1The price shall be in Pak Rupees and shall be fixed.			

# **PREPARATION AND SUBMISSION OF BIDS**

ITB 13.2	a. Certificate of incorporation of bidder's firm showing its location and	
	the date of registration etc.	
	NTN and GST Registration Certificate.	
	c. Distributor/Whole Sealer Valid License Copy	

ITB 13.3 (b)	Audited Balance Sheet or Bank Statement for the last 2 financial year (1 <sup>st</sup> July 2020 till 30 <sup>th</sup> June 2022) COMPLETE INCOME TAX RETURN OF YEAR 2020-21 or 2021-22.			
ITB 13.3 (d)	<b>Qualification Requirements.</b> In addition to ITB 13.1, ITB 13.2 and ITB 13.3 (b), potential bidder must also fulfil the following: -			
	a) The bidder must be a <b>Manufacturer</b> or an <b>Authorized Dealer</b> for sales & service continuously from last one-year.			
	b) List Of Employees			
	<ul> <li>c) Past Supply Orders</li> <li>d) Technical Brochures of equipment quoted, mentioning its specifications, manufacture's model, product number and country of origin.</li> <li>e) An average annual sale of Rs. 3 Million.</li> <li>f) One year business history with government/autonomous institutions.</li> <li>g) Authority Letter from the bidder company authorizing the relevant person to represent the company.</li> <li>h) If an agent submits bids on behalf of more than one manufacturer, unless each such bid is accompanied by a separate bid form for each bid, and a bid security, when required for each bid and a valid authorized dealership certificate from the respective manufacturer, all such bids will be rejected as non-responsive.</li> </ul>			
ITB 14.3 (b)	A certificate from the dealer that all spare parts of the equipment to be supplied are easily available in Pakistan in the local market or from company owned outlets if necessary.			
ITB 15.1	Amount of Bid Security			
	Package No.Package NameBid Security			
	<b>1PROCUREMENT OF FRAME WORK TENDER</b> OF DIALYSIS ITEMS FOR THE YEAR 2022-23. <b>124,000/-RS</b>			
	Bids shall be in the prescribed format, sealed and accompanied by the bid			
	security in the form of Call Deposit, Bank Draft or Pay Order in favour of the			
	"The Medical Superintendent THQ Hospital, Mian Channu, having its <b>validity</b> <b>120 days from the date of opening of bids.</b>			
ITB 16.1	Bid Validity Period:			
	<b>120 days</b> after the date of opening of bid.			
ITB 17.1	Number of Copies: Original along with one copy of the bid. Bids must be accompanied by unit price and total price.			
ITB 18.2 (a)	Address for Bid Submission: OFFICE OF THE MEDICAL SUPERINTENDENT THO HOSPITAL, Mian Channu.			
ITB 19.1	Deadline for <b>Bid Submission:10 June 2023 till 11:30Am</b> .			
ITB 22.1	Time, Date and Place for Bid Opening: On 10 June 2023 at 11:30 am in the office of THE MEDICAL SUPERINTENDENT THQ HOSPITAL, Mian Channu			

BID EVALUATION			
) Against Each			
Item offered by the qualified responsive bidder.			
, ,			

CONTRACT AWARD		
ITB 29.1	Percentage for quantity increase or decrease:	
	15% of total contract value.	

# **SECTION-III. SCHEDULE OF REQUIREMENTS**

The delivery schedule expressed as weeks stipulates hereafter a delivery date which is the date of delivery required.

## TABLE-1 DELIVERY SCHEDULE

l	Packages	Location	Item	<b>Delivery Period</b> from the date of Notification of Award/Supply Order
F	Package: <b>1</b>	MAIN PHARMACY, THQ Hospital Mian Channu	PROCUREMENT OF FRAME WORK TENDER OF DIALYSIS ITEMS FOR THE YEAR 2022-23.	As when required and delivered period 10 days,

- 1. All store supplies should be made within the mentioned time.
- **2.** However, 05 days grace period may be granted upon written request to the procuring agency.
- **3.** If the firm fails to supply the store even after grace period LD will be charged after mentioned delivery period as per supply order.
- **4.** If the firm fails to supply the stores, within 15 days the contract/supply order will be treated as cancelled.

Mode of Penalty	No Penalty Imposition	Penalty Imposition
With penalty @ 0.5% per day after delivery period mentioned in Purchase Order.	Up to delivery period as mentioned in purchase order	After delivery period on daily basis

# SECTION-IV. TECHNICAL SPECIFICATIONS TECHNICAL EVALUATION OF THE TENDER

- 1. All the procurement procedures will be done strictly in accordance with the PPRA Rules 2014 (Amended to date). Single stage/Two envelope bidding procedure shall be applied. The envelope shall be marked as FINANCIAL PROPOSAL and TECHNICAL PROPOSAL in bold and in legible letters. Envelopes shall then be sealed in an outer envelope. The financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders. The inner envelops shall also indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared as "Non-Responsive" or "Late".(Valid for all Packages)
- 2. The envelope must also clearly show the bid title and bidder's name and address. Failure to comply with this requirement may result in rejection of the bid and the committee decision in this regard shall be final. Bids submitted after the prescribed time shall not be entertained. (Valid for all Packages)

- 3. Only technical proposal will be opened by the tender opening committee. The financial proposal will be opened by tender opening committee of responsive / technically successful bidders later on the declared time, place and date. Financial proposal of the non-responsive/technically unsuccessful bidders will be returned as such to them on that date without opening their financial offers as per PPRA Rules 2014. (Valid for all Packages)
- 4. All the pages of technical & financial bids should be marked as page no. (Valid for all Packages)
- 5. Substandard, broken seal & substituted bids will not be acceptable. (Valid for all Packages)
- 6. Tenderer must have valid Drug Sale License, should be financially sound and well reputed. Bad reputed will not be entertained (Valid for all Packages).
- 7. Bids shall remain valid for a period of three months after opening of technical bid. A bid valid for shorter period shall be rejected as non-responsive. Extendable equal to the period of the original bid validity. (Valid for all Packages)
- No external factor such as strikes may affect the supply. In case of delayed supplies, 0.5% per day Late Delivery charges will be imposed. (Valid for all Packages)
- Contract will be awarded to the tenderer offering Minimum Price Against Each Items (will be award Item Wise) to the hospital. (Valid for all Packages)
- The validity of the contract will be till 30.06.2023, extendable for Three (03) months. (Valid for all Packages)
- **11.** The tenderer must have valid retail Drug Sale License and should have the comprehensive storage facilities for drugs/medicines. **(Valid for All Packages)**
- 12. The supplier/tenderer background should be financially sound, based on authentic bank statement.(Valid for all Packages)
- 13. The supplier/tenderer shall be solely responsible for provision and stocking of quality medicines at all times strictly in accordance with the provision of the Drug act 1976 and Drug Sale Rule 2007/DRAP Act 2012 and will be responsible for the quality/quantity of drugs supplied by him/her. (Valid for Package# 1 & 2)
- 14. All the Medicine will be purchased according to Punjab Medicine Formulary. (Valid for Package#1 & 2).

#### **15. AMOUNT OF BID SECURITY**

Submit a bid security mentioned in the tender notice against each package.

#### **16. CLARIFICATION OF BIDS:**

No bidder shall be allowed to alter or modify his bid after the bid has been opened. However, the procuring agency may seek and accept clarifications to the bid that do not change the substance of

#### the bid. (Valid for all Packages)

#### Page 16 of 35 Document belongs to the Procurement Office, THQ Hospital, Mian Channu Ph. 065-2660942

#### **17. LIMITATION ON NEGOTIATION'S:**

There shall be no negotiations with the bidder. (Valid for all Packages)

#### **18. REJECTION OF BIDS:**

The authority may reject all bids or proposals at any time prior to the award of contract without assigning any reason. (Valid for all Packages)

#### **19. SUBSTANDARD MEDICINES/DISPOSABLE ITEMS:**

Any consignment of medicine/disposable items not acceptable in term of quality to the end user, doctor may refuse partial/full quantity and contractor shall replace the same immediately. **(Valid for** 

#### all medicine/disposable items related Packages)

#### 20. ACCEPTANCE OF BIDS:

The bidder with the highest discount/lowest price, if not conflict in any other law, rules, regulations or policy of the Government of Punjab, shall be awarded the procurement award. (Valid for all **Packages**)

#### 21. PERFORMANCE GUARANTEE:

The successful bidder shall furnish performance security <u>2% of total estimated budget</u>. The performance security shall be deposited in the shape of cash deposit receipt, Bank Guarantee, Demand Draft valid for at least 1 years. **(Valid for all Packages)** 

#### 22. QUALIFICATION OF SUPPLIERS & CONTRACTORS:

Procuring Agency at any stage of the procurement proceedings, may require the suppliers or contractors to provide information concerning their professional, technical, financial, legal or managerial competence whether already prequalified or not. **(Valid for all Packages)** 

#### 23. NO OFFER WILL BE CONSIDERED IF IT:

- i. Is submitted without call deposit by registered firm in the name of Medical Superintendent THQ Hospital, Mian Channu.
- **ii.** Is received after the date and time fixed for its receipt.
- iii. Is unsigned.
- iv. Is ambiguous.
- v. Is over written.
- vi. Is conditional.
- vii. Is given by the firm black listed, suspended or removed from the approval list of the Health Department Government of Punjab, Autonomous Health Institutions or by the Federal Government.
- viii. Is received with a validity period shorter than that required in the tender inquiry.
- **ix.** Does not conform to the general conditions of the tender inquiry.
- **x.** Is received without earnest money as specified in the tender.
- 24. All the pages of tender must be signed & stamped properly at the bottom. (Valid for all Packages)
- **25.** Successful bidder is bound to supply the full ordered quantities of all desired brands except those, which are actually not available in the market.(Valid for all Packages)

#### 26. INSPECTIONS & TEST/ANALYSIS:

Т

he supplier will be responsible for free replacement of stocks if found not of the same specifications as required on the demand.

For the tender of **PROCUREMENT OF FRAME WORK TENDER OF DIALYSIS ITEMS FOR THE YEAR 2022-23**. the vendor shall either provide the DTL cleared batches or will bear all costs related to testing of provided drugs.

Unregistered/substandard/spurious/misbranded expired drug will be forfeited by the hospital authorities and legal action will be taken against the Contractor. The contractor shall be responsible for providing standard quality medicines/ disposable/items. **(Valid for all Packages)** 

27. In case of any dispute the decision of the Medical Superintendent/Grievance Committee of The Hospital, Mian Channu, will be final. (Valid for all Packages)

#### **COMPULSORY DECLARATIONS**

#### PROCUREMENT OF FRAME WORK TENDER OF DIALYSIS ITEMS FOR THE YEAR 2020-21

PARAMETERS	DOCUMENTS REQUIRED
Drug Distribution / Drug Sale License Registration Certificate	Valid Drug Distribution/Drug Sale License issued by competent authority.
<ol> <li>Undertaking regarding non declaration of spurious/adulterated batch by DTLs of the Punjab and firm never faced any penalties, offences under section 27 or any violation of any rule in Drug Act 1976 and DRAP Act 2012 within last One year,</li> </ol>	
2. Non-Black listing certificate.	
<ol> <li>Affidavit of understanding for all terms and conditions of the bidding documents.</li> </ol>	

## KNOCK DOWN CRITERIA FOR TECHNICAL EVALUATION OF THE TENDER

#### PROCUREMENT OF FRAME WORK TENDER OF DIALYSIS ITEMS FOR THE YEAR 2022-23

# Part #01

Sr. No.	PARAMETERS/Documents Required	M/S XYZ
1	Tender Purchase Receipt	Attached/Not Attached
2	Copy of Bid security in form of CDR valid for 120 days	Attached /Not Attached
3	NTN Certificate	Attached /Not Attached
4	CNIC Copy	Attached /Not Attached
5	<ol> <li>Undertaking regarding non declaration of spurious/adulterated batch by DTLs of the Punjab and firm never faced any penalties, offences under section 27 or any violation of any rule in Drug Act 1976 and DRAP Act 2012 within last One year,</li> <li>Non-Black listing certificate.</li> <li>Affidavit of understanding for all terms and conditions of the bidding documents.</li> </ol>	Attached /Not Attached
6	Bidding Documents Duly signed	Attached /Not Attached
7	Income Tax Active Tax payer list status	Active /Not Active
8	Drug Distribution / Drug Sale License Registration Certificate	Attached /Not Attached
	Overall Remarks	Qualified/Not Qualified

Sr. No.	Parameter	Weight age	Remarks
1	<b>Financial strength of the vender</b> Above 5 million = 20% 3 to 5 million = 15% Less than 3 million = 10%	20	BANK STATEMENT OF LAST TWO YEARS till 30 <sup>th</sup> June 2022.
2	<b>Institutions served</b> 7 and above =25% 4 to 6=15% 1 to 3=10%	25	PAST PERFORMANCE (LAST TWO FINANCIAL YEAR ,2020-21,2021-22) *INSTITUTIONS INCLUDE ONLY GOVERNMENT DEPARTMENTS
3	Human Resources Strength including 10 or More Employees =15% 5 to 9 Employees =05% Less than 5 Employees =3%	15	(1) CNIC NO. (2) QUALIFICATION (3) JOB RESPONSIBILITIES'
4	Product sample         Samples will be examined per following parameters:         1       Satisfactory (only accepted samples will be considered)         2       Unsatisfactory	40	<b>Note:</b> - Supplier have to provide all samples on dated 10.06.2023 till 11:30 am and sample evaluation committee will evaluate sample of dialysis items and rejected sample against each item will be consider out in financial evaluation.

#### Qualifying marks 65.

Attached the following documents with technical bid:

- Copy of CNIC
- LIST OF EMPLOYEES
- PAST SUPPLY ORDERS
- All documents mentioned above

### Note: -

Supplier have to provide all samples on dated 10.06.2023 till 11:30 am and sample evaluation committee will evaluate sample of dialysis items and rejected sample against each item will be consider out in financial evaluation.

#### <u>PART-I</u>

#### SECTION-V. BIDDING FORMS

#### **1. BID SUBMISSION FORM**

Date:	

No: \_\_\_\_\_

Τo,

The Medical Superintendent, THQ Hospital Mian Channu,

Having examined the bidding documents including Addenda Nos. [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned offer to supply and deliver [description of goods and services] in conformity with the said bidding documents for the sum of [total bid amount in words and figures] or other sums as may be ascertained in accordance with the schedule of prices attached herewith and made part of this bid.

We undertake, if our bid is accepted to deliver the goods in accordance with the delivery schedule specified in the schedule of requirements.

If our bid is accepted, we will obtain the **guarantee of a bank in a sum equivalent to 5% of the contract price** for the due performance of the contract, in the form prescribed by the purchaser.

We agree to abide by this bid for a period of 120 days from the date fixed for bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

Commissions or gratuities, if any paid or to be paid by us to agents relating to this bid and to contract execution if we are awarded the contract, are listed below:

Name and address of Agent	Amount and Currency	Purpose of Commission or Gratuity
(if none, state "none")		
We understand that you are not	bound to accept the lowest or any b	id you may receive.
Dated this da	ay of 20	
[Signature]	[in the capacityof	]
Duly authorized to sign bid for an	nd on behalf of	

Page 20 of 35 Document belongs to the Procurement Office, THQ Hospital, Mian Channu Ph. 065-2660942

### PRICE SCHEDULES

#### Name ofBidder\_\_\_\_\_

#### Tender No. \_

#### PROCUREMENT OF FRAME WORK TENDER OF DIALYSIS ITEMS FOR THE YEAR 2022-23

## (THE Medical Superintendent THQ HOSPITAL MIAN CHANNU)

Sr. No.	Name of Item	Estimated Quantity	Brands (bidders must have to mention)	Sample Demand	Quoted Rate Per Unit including all Govt. Taxes
1.	Hollow Fiber Dialyzer (All Sizes) Individually Sterile Packed with BTL and A.V Fistula Needle Pair 16G	4000		Required	
2.	Inj. Erythropoietin 4000-5000IU	1000		Required	
3.	Inj. Heparin 5000IU	500		Required	

**Note:** - Supplier have to provide all samples on dated 10.06.2023 till 11:30 am and sample evaluation committee will evaluate sample and rejected sample against each item will be consider out in financial evaluation (rejected in technical evaluation).

Sign and Stamp of Bidder\_\_\_\_\_

# PART-II SECTION-I. CONTRACT FORMS

# 1. Contract Form

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between [name of purchaser] (hereinafter called "The Purchaser") of the one part and [name of supplier] of (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter call "the Contract Price").

NOW THIS AGREEMENT WITNESETH AS FOLLOWS:

- 1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract referred to.
- 2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:
- (a) The bid form and the price schedule submitted by the bidder;
- (b) The schedule of requirements;
- (c) The technical specifications;
- (d) The general conditions of contract;
- (e) The special conditions of contract; and

Page **21** Of **35** Document belongs to the Procurement Office, THQ Hospital, Mian Channu Ph. 065-2660942

- (f) The purchaser's notification of award.
- 3. In consideration of the payments to be made by the Purchaser to the supplier as hereinafter mentioned, the supplier hereby covenants with the purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract.
- 4. The purchaser hereby covenants to pay the supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

signed, sealed, delivered by \_\_\_\_\_\_ the \_\_\_\_\_ (for the Purchaser)

signed, sealed, delivered by \_\_\_\_\_\_ the \_\_\_\_\_ (for the Supplier)

# 2. PERFORMANCE SECURITY FORM

To:

The Deputy District Health Officer, Mian Channu.

WHEREAS [name of supplier] (hereinafter called "the Supplier") has undertaken in pursuance of Contract No. [Reference number of the contract] dated \_\_\_\_\_\_ 20\_\_\_\_\_ to supply [description of goods and services] (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with supplier's performance obligations in accordance with the contract.

AND WHEREAS we have agreed to give the supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the supplier, up to a total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Signature and seal of the Guarantors

[Name of bank or financial institution]

[Address]

[Date]

# **BID SECURITY (BANK GUARANTEE)**

Security Executed on		_ (Date)	
Name of Surety (Bank) with Address:			-
(Schedule	ed Bank in Pakistan)		
Name of Principal (Bidder) with Address:			-
Penal Sum of Security Rupees	(Rs	)	-
Bid Reference No		KNOW	ALL
MEN BY THESE PRESENTS, that in pursuance of the term	ns of the bid and at the	request of the	said
Principal (Bidder) we, the Surety above named, are held and	firmly bound unto		
	(Hereinafter called t	he 'Employer')	
In the sum stated above for the payment of which sum well	and truly to be made, we	e bind ourselves,	our
heirs, executors, administrators and successors, jointly and s	everally, firmly by these pr	esents.	
THE CONDITION OF THIS OBLIGATION IS SUCH, that	at whereas the bidder	has submitted	the
accompanying bid dated for Bid No F	or (Particulars	of Bid) to the	said
Employer; and			
WHEREAS, the Employer has required as a condition for cons	sidering said bid that the b	idder furnishes a	a bid
security in the above said sum from a scheduled Bank in F	Pakistan or from a foreign	bank duly cour	nter-
guaranteed by a scheduled Bank in Pakistan, to the Employe	r, conditioned as under:		
1 That the hid security shall remain in force up to and i	actuding the date	dave after	tha

- **1.** That the bid security shall remain in force up to and including the date \_\_\_\_\_\_ days after the deadline for validity of bids as stated in the instructions to bidders or as it may be extended by the employer, notice of which extension(s) to the Surety is hereby waived;
- 2. That the bid security of unsuccessful bidders will be returned by the employer after expiry of its validity or upon signing of type contract agreement; and
- **3.** That in the event of failure of the successful bidder to execute the proposed contract agreement for such work and furnish the required Performa neesecurity.

NOW THEREFORE, if the successful bidder shall, within the period specified therefor, on the prescribed form presented to him for signature enter into a formal contract with the said employer in accordance with his bid as accepted and furnish within \_\_\_\_\_\_ days of his being requested to do so, a performance security with good and sufficient surety, as may be required, upon the form prescribed by the said employer for the faithful performance and proper fulfilment of the said contract or in the event of no-withdrawal of the said bid within the time specified for its validity then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED ALSO THAT the employer shallbe the sole and final judge for deciding whether the principal (Bidder) has duly performed his obligations to sign the contract agreement and to furnish the requisite performance security within the time stated above, or has defaulted in fulfilling said requirements and the

Surety shall pay without objection the said sum upon demand from the employer Forthwith and without any reference to the principal (Bidder) or any other person.

IN WITNESS WHEREOF, the above bounden Surety has executed the instrument under its seal on the date indicated above, the name and seal of the Surety being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing boy.

#### SURETY (Bank)

#### WITNESS:

1.		Signature:	
			Name:
			Title:
	Corporate Secretary (Seal)		Corporate Guarantor (Seal)
2.	Name, Title & Address		

# PART-II SECTION-II. GENERAL CONDITIONS OF CONTRACT

1.	Definitions	1.1 In this contract, the following terms shall be interpreted as indicated:
		<ul> <li>a) "The Contract" means the agreement entered into between the purchaser and the supplier, as recorded in the contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.</li> <li>b) "The contract Price" means the price payable to the supplier under the contract for the full and proper performance of its contractual obligations.</li> <li>c) "The Goods" means all of the equipment, machinery, and/or other materials which the supplier is required to supply to the Purchaser under the contract.</li> <li>d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance and any other incidental services, such as installation , commissioning provision of technical assistance, training and other such obligations of the Supplier covered under the contract.</li> <li>e) "GCC" means the Special Conditions of Contract contained in this section.</li> <li>f) "The Purchaser" means the organization purchasing the Goods, as named in SCC.</li> <li>h) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.</li> <li>j) "The Project Site" where applicable means the place or places named</li> </ul>
		in SCC.
2.	Application	<ul> <li>k) "Day" means calendar day</li> <li>2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.</li> </ul>
3.	Country of Origin	3.1 For Purposes of this clause, "origin" means the place where the goods were mined, grown or produced or from which the services are supplier. Goods are produced when, through manufacturing processing, or substantial and major assembly of component, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility form its components.
		3.2 The origin or goods and services is distinct from the nationality of the supplier.
4.	Standards	4.1 The goods supplied under this contract shall conform to the standards mentioned in the Technical Specifications and when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods country of origin. Such standards shall be the latest issued by the concerned institution.
5.	Use Of Contract Documents & Information; Inspection & Audit By The Bank	5.1 The supplier shall not without the Purchaser's prior written consent, disclose the contract or any provision thereof, or any specifications, plan drawing, pattern, sample or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend

Page 25 of 35 Document belongs to the Procurement Office, THQ Hospital, Mian Channu Ph. 065-2660942

			only so far as may be necessary for purposes of such
			performance.
		5.2	The supplier shall not, without the purchaser's prior written consent, make use of any document or information enumerated in GCC clause 5.1 except for purposes of performing the contract.
		5.3	Any document, other than the contract itself, enumerated in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier performance under the contract if so required by the purchaser.
		5.4	The supplier shall permit the Procuring Agency to inspect the supplier's accounts and records relating to the performance of the supplier and to have them audited by auditors appointed by the Procuring Agency, if so required by the Procuring Agency.
6.	Patent Rights	6.1	The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.
7.	Performance Security	7.1	Within Ten (10) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security in the amount specified in SCC.
		7.2	The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete its obligations under the contract.
		7.3	The performance security shall be denominated in the currency of the contract acceptable to the purchaser and shall be in one of the following forms:
		a)	A bank guarantee or an irrevocable letter of credit issued by a reputable bank located in Pakistan in the form provided in the bidding documents or another form acceptable to the purchaser;
		b)	or A cashier's or certified check.
		7.4	The performance security will be discharged by the purchaser and returned to the supplier not later than Thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless specified otherwise in SCC.
8.	Inspections & Tests	8.1	The purchaser or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the contract specifications at no extra cost to the purchaser. SCC and Technical specifications shall specify what inspections and tests the purchaser requires and where they are to be conducted. The purchasers shall notify the supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.
		8.2	The inspections and tests may be conducted on the premises of the supplier or its subcontractor(s), at point of delivery, and/or at the Goods final destination. If conducted on the premises of the supplier or its subcontractor(s), all reasonable facilities and

		assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the purchaser.
	8.3	Should any inspected or tested Goods fail to conform to the specifications, the purchaser may reject the goods, and the supplier shall either replace the rejected Goods or make alternations necessary to meet specification requirements free of cost to the purchaser.
	8.4	The purchaser's right to inspect, test and where necessary, reject the Goods after Goods arrival in Pakistan shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the purchaser or its representative prior to the Goods shipment from the country of origin.
	8.5	Nothing in GCC clause 8 shall in any way release the supplier from any warranty or other obligations under this contract.
9. Packing	9.1	The supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods final destination and the absence of heavy handling facilities at all points in transit.
	9.2	The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract including additional requirements, if any specified in SCC and in any subsequent instructions ordered by the purchasers.
10. Delivery & Documents	10.1	Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the schedule of requirements. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
	10.2	Documents to be submitted by the supplier are specified in SCC.
11. Insurance	11.1	The Goods supplied under the contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered; hence insurance coverage is seller's responsibility.
12. Transportation	12.1	The supplier is required under the contract to transport the Goods to a specified place of destination within the Purchaser's country transport to such place of destination in the Purchaser's country, including insurance and storage, as shall be specified in the contract, shall be arranged by the supplier and related costs shall be included in the contract price.
13. Incidental Services	13.1	The supplier may be required to provide any or all of the following services, including additional services, if any specified in SCC:
	(a)	Performance or supervision of on-site assembly and/or start-up of the supplied Goods;
	(b)	Furnishing of tools required for assembly and/or maintenance of the supplied Goods;
	(C)	Furnishing of a detailed operations and maintenance manual for

	(d) (e) 13.2	<ul> <li>each appropriate unit of the supplied Goods;</li> <li>Performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligation under this contract; and</li> <li>Training of the purchaser's personal, at the supplier's plant and/or on-site in assembly, start-up, operation, maintenance and/or repair of the supplied Goods.</li> <li>Price charged by the supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the supplier for similar services.</li> </ul>
14. Spare Parts	14.1	As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications and information pertaining to spare parts manufactured or distributed by the supplier:
	(a) (b)	<ul> <li>Such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and</li> <li>In the event of termination of production of the spare part: <ul> <li>(i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and</li> <li>(ii) Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings and specifications of the spare parts, if requested.</li> </ul> </li> </ul>
15. Warranty	15.1	The supplier warrants that the Goods supplied under the contract are new, unused of the most recent or current models and those they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all Goods supplied under this contract shall have no defect, arising from design, materials or workmanship (except when the design and/or material is required by the Purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
	15.2	This warranty shall remain valid for Twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for Eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
	15.3	The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
	15.4	Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the purchaser.
	15.5	If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, within a reasonable period, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without

		prejudice to any other rights which the purchaser may have against the supplier under contract.
16. Payment	16.1	The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
	16.2	The supplier's request(s) for payment shall be made to the purchaser in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and services performed and by documents submitted pursuant to GCC clause 10 and upon fulfilment of other obligations stipulated in the contract.
	16.3	Payments shall be made promptly by the purchaser, but in no case later than Thirty (90) days after submission of an invoice or claim by the supplier
	16.4	The currency of payment is Pak. Rupees.
17. Prices	17.1	Prices charged by the supplier for Goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in its bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.
18. Change Orders	18.1	The purchaser may at any time, by a written order given to the supplier pursuant to GCC clause 31, make changes within the general scope of the contract in any one or more of the following:
		<ul> <li>(a) Drawings, designs or specifications, where Goods to be furnished under the contract are to be specifically manufactured for the purchaser;</li> <li>(b) The method of shipment or packing;</li> <li>(c) The place of delivery; and/or</li> <li>(d) The services to be provided by the supplier.</li> </ul>
	18.2	If any such change causes in increase or decrease in the cost of, or the time required for the supplier's performance of any provisions under the contract, and equitable adjustment shall be made in the contract price or delivery schedule or both and the contract shall accordingly be amended. Any claims by the supplier for adjustment under this clause must be asserted within Thirty (30) days from the date of the supplier's receipt of the purchaser's change order.
19. Contract Amendments	19.1	Subject to GCC clause 18, no variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties.
20. Assignment	20.1	The supplier shall not assign, in whole or in part its obligations to perform under this contract except with the purchaser's prior written consent.
21. Subcontracts	21.1	The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid, such notification in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.
	21.2	Subcontract must comply with the provisions of GCC clause 3.
22. Delays In The Supplier's Performance	22.1	Delivery of the Goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the schedule of requirements.

Page **29** of **35** Document belongs to the Procurement Office, THQ Hospital, Mian Channu Ph. 065-2660942

	22.2	If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impending timely delivery of the Goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at its discretion extend the supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of contract. Except as provided under GCC clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of liquidated damages pursuant to GCC clause 23, unless an extension of time is agreed upon pursuant to GCC clause 22.2 without the application of liquidated
23. Liquidated Damages	23.1	Subject to GCC clause 25, if the supplier fails to deliver any or all of the Goods or to perform the services within the period(s) specified in the contract, the purchaser shall without prejudice to its other remedies under the contract, deduct from the contract price, as liquidate damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the
24. Termination for Default	24.1	percentage specified in SCC. Once the maximum deduction of the purchaser may consider termination of the contract pursuant to GCC clause 24. The purchaser without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may
		<ul> <li>terminate this contract in whole or in part:</li> <li>(a) If the supplier fails to deliver any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC clause 22; or</li> <li>(b) If the supplier fails to perform any other obligation(s) under the contract.</li> <li>(c) If the supplier, in the judgment of the purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the contract.</li> </ul>
		For the purpose of this clause: "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
		"Fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution or a contract to the detriment of the procuring agency and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the procuring agency of the benefits of free and open competition.
	24.2	In the event the purchaser terminates the contract in whole or in part, pursuant to GCC clause 24.1, the purchaser may procure,

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		upon such terms and in such manner as it deems appropriate Goods or services similar to those undelivered and the supplier shall be liable to the purchaser for any excess costs for such similar Goods or services. However, the supplier shall continue performance of the contract to the extent not termination
25. Force Majeure	25.1	Notwithstanding the provisions of GCC clause 22,23 and 24, the supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure.
	25.2	For purposes of this clause "Force Majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
	25.3	If a Force Majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in wiring, the supplier shall continue to perform its obligations under the contract as far as is reasonable practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
26. Termination for Insolvency	26.1	The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.
27. Termination for Convenience	27.1	The purchaser by written notice sent to the supplier, may terminate the contract, in whole or in part at any time for its convenience. The notice of termination shall specify that termination is for the purchaser's convenience, the extent to which performance of the supplier under the contract is terminated, and the date upon which such termination becomes effective.
	27.2	The Goods that are complete and ready for shipment within Thirty (30) days after the supplier's receipt of notice of termination shall be accepted by the purchaser at the contract terms and prices.
	For the re	maining Goods, the purchaser may elect:
		<ul> <li>(a) To have any portion completed and delivered at the contract terms and prices; and/or</li> <li>(b) To cancel the remainder and pay to the supplier an agreed amount for partially completed Goods and services and for materials and parts previously procured by the supplier.</li> </ul>
28. Resolution of Disputes	28.1	The purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.
	28.2	If after Thirty (30) days from the commencement of such informal negotiations, the purchaser and the supplier have been unable to resolve amicably a contract dispute, either party may require that

		the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to conciliation mediated by a third party, adjudication in an agreed and/or arbitration.
29. Governing Language	29.1	The contract shall be written in the language specified in SCC. Subject to GCC clause 30, the version of the contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the contract which are exchanged by the parties shall be written in the same language.
30. Applicable Law	30.1	The contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.
31. Notices	31.1 31.2	Any notice given by one party to the other pursuant to this contract shall be sent to the other party in writing or by fax and confirmed in writing to the other party's address specified in SCC. A notice shall be effective when delivered or on the notice's effective date, whichever is later.
32. Taxes & Duties	32.1	Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the purchaser.

## PART-II

# SECTION-III. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of contract. Whenever there is conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

## 1. DEFINITIONS (GCC CLAUSE 1)

- GCC 1.1 (g) The Purchase is: the Deputy District Health Officer, Mian Channu.
- GCC 1.1 (h) The Purchaser's country is: Islamic Republic of Pakistan
- GCC 1.1 (i) The Soppier is:
- GCC 1.1 (j) The Project Site is: Mian Channu City (Punjab).

## 2. COUNTRY OF ORIGIN (GCC CLAUSE 3)

## 3. PERFORMANCE SECURITY (GCC CLAUSE 7)

GCC 7.1 The amount of performance security, as a percentage of the contract price, shall be 2% (Two Percent of the Contract Price) in the shape of non-recourse irrevocable and unconditional bank guarantee from scheduled bank of Pakistan on the prescribed format attached with the bidding documents.

# 4. INSPECTIONS & TEST (GCC CLAUSE 7)

GCC 8.6 Inspections and Tests prior to delivery of goods and at final acceptance are:-

- i) For being brand new, bearing relevant reference numbers of the equipment (Certificate from supplier)
- ii) For physical fitness having no damages (certificate from supplier)

#### Page **32** Of **35** Document belongs to the Procurement Office, THQ Hospital, Mian Channu Ph. 065-2660942

- iii) For the Country of Origin as quoted by the supplier (Certificate from manufacturer)
- iv) For conformance to specifications and performance parameters, through prior to delivery inspection
- v) For successful operation at site after complete installation, testing and commissioning of the equipment (Installation, Testing and Commissioning Report by DDHO Mian Channu).

## 5. DELIVERY & DOCUMENTS (GCC CLAUSE 7)

GCC 10.3 Upon shipment, the supplier shall notify the purchaser the full details of the shipment, including contract number, description of Goods, quantity and usual transport document. The supplier shall mail the following documents to the purchaser:

- (i) Copies of the supplier's invoice showing Goods description, quantity, unit price and total amount.
- (ii) Original and Two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;
- (iii) Copies of the packing list identifying contents of each package;
- (iv) Insurance Certificate;
- (v) Manufacturer's supplier's valid warranty certificate;
- Inspection Certificate issued by the nominated inspection agency (if any), and the supplier's Factory inspection report; and
- (vii) Certificate of Origin.
- (viii) The above documents would be required even if the equipment has already been imported and is available with the supplier ex-stock.

# 6. ISSUANCE (GCC CLAUSE 11)

GCC 11.1 The Goods supplied under the contract shall be Delivered Duty Paid (DDP) under which risk is transferred to the buyer after having been delivered. Hence, insurance coverage is seller's responsibility. Since, the insurance is seller's responsibility they may arrange appropriate coverage.

# 7. INCIDENTAL SERVICES (GCC CLAUSE 13)

GCC 13.1 Incidental services to be provided are:

- A) At site complete training of purchaser's nominated staff regarding maintenance and operation of Goods.
- B) At site preventive maintenance on quarterly basis by the bidder's qualified staff for One year, starting from final acceptance of goods.

The rate must include cost for all kinds of labour, inputs and material required for above, and all applicable government taxes and levies. In case, a separate rate is not provided by the bidder for the above items, it shall be deemed to have been covered in the overall quoted cost.

## 8. WARRANTY (GCC CLAUSE 15)

Page 33 Of 35 Document belongs to the Procurement Office, THQ Hospital, Mian Channu Ph. 065-2660942

GCC 15.2 In accordance with the provisions, the warranty period shall be 2000 hours of operation or 12 months (parts and labour warranty) from date of handling over (Final Acceptance) of the Goods whichever occurs earlier. The supplier shall, in addition comply with the performance and/or consumption guarantees specified under the contract. If for reasons attributable to the supplier, theses guarantees are not attained in whole or in part, the supplier shall at its discretion, either:

- (a) Make such changes, modifications and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the contract at its own cost and expense and to carry out further performance tests in accordance with SCC 4. Or
- (b) Pay liquidated damages to the purchaser with respect to the failure to meet the contractual guarantees. The rate of these liquidated damages shall be 0.5 v % of the contract price per day. The maximum amount of liquidated damages for the whole of the goods or part thereof shall be 5% of the contract price.
  - Or
- (c) Replacement of the whole unit at site including transportation, installation, testing & commissioning etc. in case of major defect at his own cost.

GCC 15.4 & 15.5 the period for correction of defects in the warranty period is 72 hours.

## 9. PAYMENT (GCC CLAUSE 16)

GCC 16.1 The method and conditions of payment to be made to the supplier under this contract shall be as follows:

### **10. PAYMENT FOR GOODS SUPPLIED:**

Payment shall be made in Pak. Rupees in the following manner:

(i) Payment Against Delivered Goods: Upon submission of claim, the supplier shall be paid within (45) days of receipt of the Goods at site after performing the requisite inspection and tests as mentioned in SCC 4.

## 11. PRICES (GCC CLAUSE 17)

GCC 17.1 Prices shall be: Fixed.

## 12. LIQUIDATED DAMAGES (GCC CLAUSE 23)

GCC 23.1 Applicable rate: 0.5% of contract price per day.

Maximum deduction: 5% of contract price.

## **13. RESOLUTION OF DISPUTES (GCC CLAUSE 28)**

GCC 28.3 The dispute resolution mechanism to be applied pursuant to GCC clause 28.2 shall be as follows:

In the case of a dispute between the purchaser and the supplier, the dispute shall be referred to adjudication or arbitration in accordance with the Pakistan Arbitration Act 1940.

# 14. GOVERNING LANGUAGE (GCC CLAUSE 29)

GCC 29.1 The Governing language shall be: English.

# **15. APPLICABLE LAW (GCC CLAUSE 30)**

GCC 30.1 The contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation:

The Employment of Children (ECA) Act of 1991.

The Bonded Labour of Children (Abolition) Act of 1992.

The Factories Act of 1934.

## 16. NOTICES (GCC CLAUSE 31)

GCC 31.1 Purchaser's address for notice purposes-Office of DEPUTY DISTRICT HEALTH OFFICER, MIAN CHANNU, supplier address for notice purposes.